



Vilas County Land Information

330 Court Street • Eagle River, WI 54521

715-479-3755 • kylars@vilascountywi.gov • <https://maps.vilascountywi.gov>

Address Reassignment Guide

Emergency Services

If you should require emergency services to your property during the transition from your old address to your new address, always reference the address that is currently signed on your property. Vilas County will not update the 9-1-1 databases with your new address until the town has installed the physical address/road sign on your property. Once the new address/road signs have been installed, the town will notify Vilas County. At that point, the 9-1-1 databases will be updated with your new address assignment. The intent being 9-1-1 databases will always match the physical address/road sign installed on your property.

Mailing Addresses

Your local postmaster has received a copy of your readdressing letter and will update your new address to the USPS database. If you receive mail at your physical address that is being reassigned, the USPS will modify your new address for you. Please do not submit a change of address form to your postmaster or carrier as this form is used only when you are physically moving to a new location. You will continue to receive mail addressed to your old address for twelve months.

Utilities/Delivery Services

Once the town has installed the physical address/road signs on your property, your address change will be published to the Vilas County Address Change Monthly Memo. This memo lists all of the address changes implemented during the previous month within Vilas County and includes the owner's name, old address, and new address. The memo is sent to Wisconsin Public Service, WE Energies, Xcel Energies, Fed Ex, United Parcel Service, United States Postal Service, Diggers Hotline, town clerks, appraisal companies, Vilas County Tax Lister, and Vilas County Treasurer.

Vilas County Databases

Vilas County will update the tax roll to reflect the new physical address assigned to your property. If you have a land line telephone, Vilas County will update the address associated with your telephone number. The Vilas County Clerk and local town clerks also receive your address change information to update county and town records.

Property Owner Responsibilities

As you make the transition from your old address to your new address, there are some entities you'll need to contact to update your address information. These entities include but are not limited to:

- [Driver's License](#)
- [IRS](#)
- [Social Security](#)
- [Voter Registration](#)
- Mortgage Company /Banks
- Insurance Companies
- Cable/Satellite Provider
- Fire/Burglar Alarm Company
- Employer
- Credit Cards
- Magazines
- Cell Phone Carrier

Please see reverse side for address sign installation information.

Address Sign Installation

New address and/or road signs are to be installed on your property within 90 days. The new address and road signs will be automatically ordered by your town clerk and installed by the town road crew. **There is no need to contact your town clerk unless you have additional questions.** The 90-day timeframe is suspended during the winter and spring months as the frozen ground prohibits sign installations. Once conditions are favorable for sign installations to resume, any outstanding road or address sign installations will be completed as soon as possible.

Town Clerk Contact List

Arbor Vitae:	715-356-3120
Boulder Junction:	715-385-2220
Cloverland:	715-479-3434
Conover:	715-479-8688
Lac du Flambeau:	715-588-3358
Land O' Lakes:	715-547-3255
Lincoln:	715-479-7000
Manitowish Waters:	715-543-8400
Phelps:	715-545-2270
Plum Lake:	715-542-4531
Presque Isle:	715-686-2473
St. Germain:	715-542-8024 (Option 3)
Washington:	715-479-8886
Winchester:	715-543-2110